

MINUTES
Village of Kingsley
Village Council Meeting
December 10, 2024
6:00 P.M.

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

Meeting called to order at 6:00 p.m. by President Lajko.

PLEDGE OF ALLEGIANCE

ROLL CALL:

President Lajko X, Trustee McPherson X, Trustee Weger X, Trustee G. Specker X, Trustee Willman X, Trustee Bott X, Trustee Forro X.

Also Attending: Clerk Petersen X, Manager Jetter X, DPW Supervisor Fenton X.
X.

Motion by Weger, seconded by McPherson, to accept the agenda as presented.

All in Favor: Yes: All,

No: None,

Absent: None.

Motion CARRIED.

1. Any person wishing to address the Board shall state his or her name and address.
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

PUBLIC COMMENT:

ANNOUNCEMENTS:

1. Announcements from the Village Manager:

None.

2. Announcements from the Village Clerk:

None.

3. CPO Dustin Stickler:

None.

4. County Commissioner Scott Sieffert:

Not present during announcements. Spoke during Public Comment.

5. GT County Road Commission:

None.

6. Paradise Township:

None.

7. Other:

None.

CONSENT CALENDAR:

All matters listed under the consent calendar are considered to be routine by the Village Council and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of November 12, 2024, Regular Meeting (Approval Recommended).
2. Consideration of approving the minutes of December 5, 2024, Special Meeting (Approval Recommended).
3. ~~Consideration of approving the Conflict of Interest Policy.~~
4. ~~Consideration of approving Petty Cash Policy.~~
5. ~~Consideration of approving Cash Management Policy.~~
6. ~~Consideration of approving Allowability of Costs Policy.~~
7. ~~Consideration of approving Time and Effort Policy.~~
8. ~~Consideration of approving Equipment Management Policy.~~
9. ~~Consideration of approving Travel Reimbursement Policy.~~
10. ~~Consideration of approving Suspended and Debarred Policy.~~

Moved to New Business #9

Motion by Lajko, seconded by McPherson, to accept the consent calendar as amended.

All in Favor: Yes: All,

No: None,

Absent: None.

Motion CARRIED.

OLD BUSINESS:

NEW BUSINESS:

1. Conduct a Public Hearing for the Sewer rate increase going into effect March 2025.

Motion by Weger, seconded by Forro, to close out the regular meeting and open the public hearing at 6:04pm.

All in Favor: All

No: None.

Absent: None.

No Public Comment.

Motion by McPherson, seconded by Willman, to close the public hearing and go back into regular meeting at 6:06pm.

*All in Favor: All,
No: None,
Absent: None.*

2. Approve 2024 Water System additional work contract from Wade Trim.

Motion by Weger, seconded by McPherson, to approve payment of the additional \$25,000 to Wade Trim for work related to 2024.

Roll Call:

*Yes: Lajko, McPherson, Weger, Specker, Willman, Bott, Forro,
No: None,
Absent: None.*

3. Approve South Brownson contract scope of work from Wade Time.

Motion by Weger, seconded by McPherson, to approve the \$20,000 to Wade Trim For the South Brownson contract scope of work.

Roll Call:

*Yes: Lajko, McPherson, Weger, Specker, Willman, Bott, Forro,
No: None,
Absent: None.*

4. Appoint President Pro Tem.

Motion by Bott, seconded by Willman, to elect Eric Weger as President Pro Tem.

*All in Favor: All,
No: None,
Absent: None.*

5. Appoint 3 remaining Planning Commission positions.

3 Applicants, Joanna Aldrich, Mary Howard, Michael Forro.

Motion by McPherson, seconded by Weger, to appoint all three applicants.

*All in Favor: Lajko, McPherson, Weger, Specker, Willman, Bott,
No: None,
Abstain: Forro,
Absent: None.*

6. Appoint Hiring Employee Committee position.

Village Council Discussion. Tabled until January, and be able to appoint DDA position.

7. Approval of DPW Jack Lindsay's evaluation and step up increase.

Motion by Weger, seconded by Willman, to increase the compensation of Jack Lindsay based off of the Village Manager recommendation.

Roll Call:

*Yes: Lajko, McPherson, Weger, Specker, Willman, Bott, Forro,
No: None,*

Absent: None.

8. Set Date for Budget Study Session.

Village Manager Jetter will get a couple of dates together to send to the board to choose from for budget study sessions. No Motions Made.

9. Consideration of Conflict-of-Interest, Petty Cash, Cash Management, Allowability of Costs, Time and Effort, Equipment Management, Travel Reimbursement, and Suspended and Debarred Policies.

Motion by Weger, seconded by Willman, to approve 6 policies with approved changes, and pull Travel Reimbursement Policy to discuss at a later time.

All in Favor: All,

No: None,

Absent: None.

REGULAR REPORTS:

1. **Financial Fund Balance Report:**

Motion by McPherson, seconded by Weger, to accept the Financial Fund Balance Report as presented.

All in Favor: All,

No: None,

Absent: None.

2. **Bills:**

Motion by Weger, seconded by Bott, to accept the bills and additions as presented.

All in Favor: Lajko, McPherson, Weger, Specker, Willman, Bott, Forro.

No: None.

Absent: None.

3. **Planning Commission:**

Originally no date was planned in December for a meeting, but one was set for December 18th at 6pm. A Developer on Lynx drive is to have a brand-new presentation for the three new board members. Developer is required to have plans to the Village Manager by Friday December 13th.

4. **DDA:**

Meeting held December 2nd. Working on tweaking the language for the contract of the Land Bank Project.

5. **Parks & Recreation:**

Some of the new equipment for the new park has been delivered, and the remaining equipment should be coming next week. As soon as everything is here, they will start to install the new equipment. If there is no frost in the ground, they get the concrete poured with the help of a heater and tent.

6. **Zoning Administrator:**

Written Report Submitted.

7. **Clerk:**

Oral Presentation by Clerk Petersen of Monthly business covered.

8. **DPW:**

Fall Clean up went as planned. Winter procedures were put into place with the snow fall. Oral presentation given by DPW supervisor Fenton.

9. **Treasurer:**

None.

10. **WWTP:**

Not in attendance.

11. **Manager:**

Discussion of escrow account for Escalante project to receive more money for the deposit. Paradise township supervisor meeting in office happened today.

PUBLIC COMMENT:

Any person wishing to address the Board shall state his or her name and address.

Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.

County Commissioner Scott Seiffert.

2. General.

No Public Comment.

3. Mayor and Trustees.

ADJOURNMENT

Motion by Weger, seconded by Forro, to adjourn the meeting at 7:55 pm.

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263-7778 at least three (3) days prior to a meeting.