

**Minutes**  
**Village of Kingsley**  
**Village Council Meeting**  
**April 9, 2024**  
**6:00 P.M.**

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

Meeting called to order at 6:03 p.m. by President Lajko.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

President Lajko X, Trustee McPherson X, President Pro Tem Weger X, Trustee G. Bogart X, Trustee Wallace AB, Trustee Bott X, Trustee Weber X

Also Attending: Clerk Forro X, Manager Aldrich X

*Motion by Weber, seconded by Weger, to accept the amended agenda as presented.*

*All in Favor:*

*Yes: All.*

*No: None.*

*Absent: Wallace.*

*Motion CARRIED.*

1. Any person wishing to address the Board shall state his or her name and address.
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

**PUBLIC COMMENT:**

*No Comments.*

**ANNOUNCEMENTS:**

1. Announcements from the Village Manager:

*None*

2. Announcements from the Village Clerk:

*None*

3. CPO Dustin Stickler:

*Summary of area police activity.*

4. County Commissioner Scott Sieffert:

*Not Present for announcements.*

5. GT County Road Commission:

*Not Present*

6. Paradise Township:

*Not Present*

7. Other:

*Joe Slonecki with Wade Trim – updates on lead service line replacements and 4” water main upgrades.*

**CONSENT CALENDAR:**

All matters listed under the consent calendar are considered to be routine by the Village Council and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of the March 12, 2024 Regular Meeting (Approval Recommended).
2. Consideration of approving the closed session minutes of the March 12, 2024 Regular Meeting (Approval Recommended).
3. Consideration of authorizing a \$1/hour raise for the Clerk as part of their employment agreement with the Employee Committee after successful completion of one week of Michigan Municipal Clerk training (Approval Recommended).

*Motion by Bott, seconded by Weber, to accept the consent calendar as presented.*

*All in Favor:*

*Yes: All.*

*No: None.*

*Absent: Wallace.*

*Motion CARRIED.*

**OLD BUSINESS:**

1. Brownson Memorial Park Update

*Update delivered by Manager Aldrich.*

2. Consideration of amending the Kingsley Code of Ordinances Chapter 93.02 Animals

*Motion by McPherson, seconded by Bott, to accept the Code of Ordinance Chapter 93.02 with the amendment.*

*All in Favor:*

*Yes: All.*

*No: None.*

*Absent: Wallace.*

*Motion CARRIED.*

## **NEW BUSINESS:**

1. Civic Center South Board Vacancy Interview and Possible Appointment

*Interviewee Heather Bartelmay*  
*Interviewee Greg Chandler*  
*Brief Board Discussion*

*Motion by Bogart, seconded by McPherson, to appoint Greg Chandler for the Village of Kingsley Representative for the Civic Center South Board.*

*All in Favor:*

*Yes: All.*

*No: None.*

*Absent: Wallace.*

*Motion CARRIED.*

*Appointment accepted by Greg Chandler.*

2. **Chip Seal Contract with Grand Traverse County Road Commission**

*Council Discussion with Joe Slonecki.*

*Motion by Weger, seconded by Bogart, to proceed with chip seal repair for Blair St, Edwards, and Ash with respect to major and local funds.*

*All in Favor:*

*Yes: All.*

*No: None.*

*Absent: Wallace.*

*Motion CARRIED.*

3. **Consideration of Authorizing Wage Increases for Department of Public Works Laborers**

*Council Discussion.*

*Motion by Bogart, seconded by McPherson, to authorize a wage increase as recommended in memo beginning April 8<sup>th</sup>, 2024 with no retroactive pay.*

*Roll Call Vote:*

*Yes: Lajko, McPherson, Weger, Bogart, Bott.*

*No: None.*

*Abstain: Weber.*

*Absent: Wallace.*

*Motion CARRIED.*

4. **Sewer REU Evaluation Update**

*Trustee Weber gave a summary on how commercial REUs were calculated. Commercial REUs have not been reviewed since 2015 and were in need of updating. Trustee Weber and DPW staff Norm Fenton*

*reviewed and updated current commercial REUs. Trustee Weber recommended a review be conducted every five years. DPW staff now trained on how to complete review and will keep REUs updated. Village Council thanked Trustee Weber for his working and training.*

5. Planning Commission Membership Update

*Manager Aldrich summarized documents provided by Village Attorney and MSU Planning and Zoning Training Staff which stated a conflict of interest in holding a Village of Kingsley Planning Commissioner seat while being employed with the Village of Kingsley. Council reviewed documents and agreed that it was a conflict of interest. Village Clerk and Village Treasurer will submit letters of resignation effective immediately. Council agreed Village Treasurer could remain Recording Secretary for the Planning Commission.*

**REGULAR REPORTS:**

1. Financial Fund Balance Report:

*Motion by Weger, seconded by Bogart, to accept the Financial Fund Balance Report as presented. All in Favor: Yes: All. No: None. Absent: Wallace. Motion CARRIED*

2. Bills:

*Motion by Weger, seconded by Bogart, to accept the bills and additions as presented. Roll Call Vote: Yes: Lajko, McPherson, Weger, Bogart, Bott, Weber No: None. Absent: Wallace. Motion CARRIED.*

3. Planning Commission:

*Trustee Bott – scheduled public hearing regarding a change in the ordinance that would allow chickens to be kept in an accessory building. Presentation by Networks Northwest on Master Plan and community involvement.*

4. DDA:

*Approved Purchase of flowers, financial help to the Kingsley Dance Studio, Discussed part-time employee.*

5. Parks & Recreation:

*CCS needs a new master plan.*

6. Zoning Administrator:

*A good amount of Land Use Permits are being submitted, including a few new builds.*

7. Clerk:

*Attended Clerk's Institute last week of March, Completed training on governmental procedures, currently working on payroll taxes and getting ready for the audit.*

8. DPW:  
*DTE is available for hook up to heat the DPW garage. DPW staff Norm Fenton has received data that we will receive money by switching to natural gas, but is waiting for a quote.*
9. Treasurer:  
*No Report Given.*
10. WWTP:  
*No Report Given.*
11. Manager:  
*Nothing to Report.*

**PUBLIC COMMENT:**

Any person wishing to address the Board shall state his or her name and address. Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.

*None*

2. General.

*County Commissioner Sieffert – Making sure that everyone who was awarded ARPA funds are set to spend them. Tour of Facilities that Grand Traverse owns. Yearly Equalization Report.*

3. Mayor and Trustees.

*None*

**ADJOURNMENT**

*Motion by Weger, seconded by Bogart, to adjourn the meeting at 7:34 pm.*

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263-7778 at least three (3) days prior to a meeting.