

AGENDA
Village of Kingsley
Village Council Meeting
April 9, 2024
6:00 P.M.

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

Meeting called to order at ____ p.m. by _____

PLEDGE OF ALLEGIANCE

ROLL CALL:

President Lajko ____, Trustee McPherson ____, President Pro Tem Weger ____, Trustee G. Bogart ____ Trustee Wallace ____ Trustee Bott ____ Trustee Weber _____

Also Attending: Clerk Forro ____, Manager Aldrich _____

Motion by _____, seconded by _____, to accept the agenda as presented.

1. Any person wishing to address the Board shall state his or her name and address.
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

PUBLIC COMMENT:

ANNOUNCEMENTS:

1. Announcements from the Village Manager:

2. Announcements from the Village Clerk:

3. CPO Dustin Stickler:

4. County Commissioner Scott Sieffert:

5. GT County Road Commission:

6. Paradise Township:

7. Other:

CONSENT CALENDAR:

All matters listed under the consent calendar are considered to be routine by the Village Council and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of the March 12, 2024 Regular Meeting (Approval Recommended).
2. Consideration of authorizing a \$1/hour raise for the Clerk as part of their employment agreement with the Employee Committee after successful completion of one week of Michigan Municipal Clerk training (Approval Recommended).

OLD BUSINESS:

1. **Brownson Memorial Park Update**

NEW BUSINESS:

1. **Civic Center South Board Vacancy Interview and Possible Appointment**
2. **Chip Seal Contract with Grand Traverse County Road Commission**
3. **Consideration of Authorizing Wage Increases for Department of Public Works Laborers**

REGULAR REPORTS:

1. **Financial Fund Balance Report:**
Motion by _____, seconded by _____, to accept the Financial Fund Balance Report as presented.
2. **Bills:**
Motion by _____, seconded by _____, to accept the bills and additions as presented.
3. **Planning Commission:**
4. **DDA:**
5. **Parks & Recreation:**
6. **Zoning Administrator:**
7. **Clerk:**
8. **DPW:**
9. **Treasurer:**
10. **WWTP:**
11. **Manager:**

PUBLIC COMMENT:

Any person wishing to address the Board shall state his or her name and address.

Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.
2. General.

3. Mayor and Trustees.

ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting at _____ pm.

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263-7778 at least three (3) days prior to a meeting.

AGENDA
Village of Kingsley
Village Council Meeting
March 12, 2024
6:00 P.M.

Village Hall, 207 South Brownson Ave, Kingsley, MI 49649- (231) 263-7778

Meeting called to order at 6:00 p.m. by Pro Tem Weger.

PLEDGE OF ALLEGIANCE

ROLL CALL:

President Lajko AB, Trustee McPherson X, President Pro Tem Weger X, Trustee G. Bogart X Trustee Wallace X
Trustee Bott X Trustee Weber X
Also Attending: Clerk Forro X, Manager Aldrich X

Motion by Weber, seconded by McPherson, to accept the agenda as presented. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

1. Any person wishing to address the Board shall state his or her name and address.
2. Public comment will only pertain to agenda items listed. Any comments will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

PUBLIC COMMENT:

No Comments.

ANNOUNCEMENTS:

1. Announcements from the Village Manager:

None.

2. Announcements from the Village Clerk:

None.

3. CPO Dustin Stickler:

64 calls, 8 arrests, 22 traffic stops.

4. County Commissioner Scott Sieffert:

Not Present during announcements.

5. GT County Road Commission:

Joe Underwood – Facility moving along well, working on tree cutting and maintenance, getting together chip seal prices.

6. Paradise Township:

Not Present.

7. Other:

CONSENT CALENDAR:

All matters listed under the consent calendar are considered to be routine by the Village Council and will be acted upon by voice vote -- no discussion. Council members and/or the public may remove any item and have it placed elsewhere on the agenda for discussion.

1. Consideration of approving the minutes of the January 23 Special Meeting (Approval Recommended).
2. Consideration of approving the minutes of the February 27 Regular Meeting (Approval Recommended).
3. To authorize the Village Manager to execute the necessary documents with Mersino in an amount not to exceed \$2,120.00 for the purchase of three (3) black suction hoses for the operation of our backup above ground lift station pump with funds available in the sewer repair and improvement fund (Approval Recommended).
4. To authorize the Village Manager to execute the necessary documents for the first payment of the purchase of BS&A software in the amount of \$19,150.00 as approved in the 2024-25 FY budget with funds available in the various funds as indicated in the 24-25 FY budget (Approval Recommended).
5. To authorize the Village Manager to execute the necessary documents with Parker Harvey PLC to update the Employee Handbook in an amount not to exceed \$2,500.00 as approved in the 2024-25 FY budget with funds available in the general fund (Approval Recommended).

Motion by McPherson, seconded by Wallace, to accept the consent calendar as presented. Roll Call Vote: Yes: McPherson, Weger, Bogart, Wallace, Bott, Weber. No: None. Absent: Lajko. Motion CARRIED.

OLD BUSINESS:

1. Conduct a Public Hearing and Consider the Adoption of Fiscal Year 2023/2024 Budget Amendment, Resolution #09-2024

Motion by McPherson, seconded by Bott, to close the regular meeting and open the public hearing in regards to the adoption of Fiscal Year 2023/2024 Budget Amendment and the adoption of the Fiscal Year 2024-2025 Budget. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

No public Comment

Motion by McPherson, seconded by Weber, to adjourn the public hearing and open the regular meeting. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

Motion by Weber, seconded by McPherson, to Approve Resolution #09-2024, Final Year End Budget Amendments, for the year ending February 29, 2024 as presented. Roll Call Vote: Yes: McPherson, Wallace, Weger, Bogart, Bott, Weber. No: None. Absent: Lajko. Motion CARRIED.

2. Conduct a Public Hearing and Consider the Adoption of Fiscal Year 2024-2025 Budget, Resolution #10-2024

Motion by Wallace, Seconded by McPherson, to adopted resolution 10-2024, the 2024-25 budget, including Exhibit A. Roll Call Vote: Yes: McPherson, Wallace, Weger, Bogart, Bott, Weber. No: None. Absent: Lajko. Motion CARRIED.

NEW BUSINESS:

1. Presentation from the Escalante Group regarding the proposed expansion of the Kingsley Club

*Presentation by Doug Mansfield. Board discussed.
Floor opened for public comment:*

*Clayton Bowers – 409 N Brownson
Scott Nichols – 1201 M-113*

Motion by Weber, seconded by Bogart, to allow Manager Aldrich to coordinate with Paradise Township Supervisor on scheduling a joint Paradise Township Board/Village Council session. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

2. Consideration of introducing an amendment to the Village of Kingsley Code of Ordinances which amends the animal ordinance. (Introduction and schedule for possible enactment on April 9, 2024)

Motion by McPherson, seconded by Bott, to have staff revise the proposed animal ordinance as indicated and bring it back on April 9th for possible enactment. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

3. Discussion and possible revisions to the 2024 board and commission pay schedule.

Street Administrator Pay removed from pay schedule, standard mileage rate for 2024 increased to 67 cents per mile per IRS. No motion needed.

4. Consideration of entering into a closed session after the final public comment portion of the agenda pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan's Freedom of Information Act, namely a March 7, 2024 memo from the Village's special legal counsel, Mark Nettleton of Mika Meyers PLC

Motion by McPherson, seconded by Weber, to enter into closed session at the conclusion of the regular meeting. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.

REGULAR REPORTS:

1. Financial Fund Balance Report:
Motion by McPherson, seconded by Bott, to accept the Financial Fund Balance Report as presented. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED.
2. Bills:
Motion by Wallace, seconded by Bott, to accept the bills and additions as presented. Roll Call Vote: Yes: McPherson, Wallace, Weger, Bogart, Bott, Weber No: None. Absent: Lajko. Motion CARRIED.
3. Planning Commission:

Completed the animal ordinance and voted to send it to the Village Council. Networks Northwest Presentation on Master Plan process.

4. DDA:
No Meeting since last Council Meeting.
5. Parks & Recreation:
No Meeting since last Council Meeting. Park is out for rebid.
6. Zoning Administrator:
Nothing new to report.
7. Clerk:
Oral Report given.
8. DPW:
Replaced Stop Signs, hopefully make employment decisions soon, chip seal project.
9. Treasurer:
No Report.
10. WWTP:
No Report.
11. Manager:
Nothing New to Report.

PUBLIC COMMENT:

Any person wishing to address the Board shall state his or her name and address.

Public input is open to statements or concerns for all matters. Statements and concerns will be taken into consideration by the Board at a later date. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

1. Reserved.
2. General.

Henry Mox – 105 Fenton St

Scott Sieffert – ARPA needed to be allocated and used by the end of the year. Began talking about Facility Management Plan. AXE MI Tax ballot initiative.

Discussion between CPO Stickler, Commissioner Sieffert, and Trustees.

Clayton Bowers – 409 N Brownson

3. Mayor and Trustees.

Motion by Bogart, seconded by McPherson, to adjourn the closed session and open the regular meeting at 8:07 pm. All in Favor: Yes: All. No: None. Absent: Lajko. Motion CARRIED. No motion was made in closed session.

ADJOURNMENT

Motion by Bogart, seconded by McPherson, to adjourn the meeting at 8:07 pm.

The Village will provide reasonable auxiliary aid and services for individuals with disabilities. Call 231-263-7778 at least three (3) days prior to a meeting.

DRAFT



207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

TO: Village Council
COPY:
FROM: Employee Committee
DATE: April 5, 2024

Subject: Clerk Wage Adjustment

At the time of hire, the Employee Committee agreed to increase the Clerk's hourly wage to \$21/hour upon the successful completion of her first year of MMC Clerk's Institute. That training was successfully completed two weeks ago. This increase is within the established pay range adopted by Council last May and is within the budgeted amount for the Clerk's department this fiscal year.



207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

TO: Village Council
COPY:
FROM: Kaitlyn Aldrich, Village Manager
DATE: April 5, 2024
Subject: Brownson Memorial Park Reconstruction Update

The Park project was successfully rebid. We received three complete bids:

Contractor	Bid	Notes
Walton Contracting	\$1,665,274.81	
Spence Brothers	\$1,905,076.78	
Grand Traverse Construction	\$2,092,000.00	

The original grant from MEDC was for \$1,000,000 and a \$111,000 local match. Wade Trim is working on Value Engineering the project down to \$1.6 million. Our next step will be to ask MEDC for an additional \$500,000 for the project. If granted, our local match will also increase. That match is unknown currently until MEDC makes that decision. It would be a minimum of 11%, or \$165,000.

We will continue to work with MEDC to work towards a grant agreement and construction contract both parties can agree to.



207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

TO: Village Council
COPY:
FROM: Kaitlyn Aldrich, Village Manager
DATE: April 5, 2024

Subject: Civic Center South Vacancy

Trustee Bogart recently resigned from his position on the Civic Center South Board. The Village advertised the vacancy for a few weeks in March. We received two applications for the vacant seat. I am encouraged and grateful to see these individuals step forward to serve our Civic Center. Attached are the documents provided by the candidates.

These candidates will be interviewed at our next regular meeting on August 9. We have asked all candidates to arrive before 6 p.m., and while we cannot require that they only be in the Community Room during their interview, we're asking that they not. We will have a space set up for them to wait with refreshments. Even though only one candidate will be interviewed by the full Council at a time, we're asking them to be waiting so that we can keep the meeting moving along.

We'll randomly select the order in which the candidates interview. Each candidate will be given three minutes at the onset of their interview to provide an opening statement. Then, each Trustee will ask a question of the candidate, with a minute provided for each response. Sheets with the questions (and indicating in which order and who is asking which candidate the question) will be available.

Following the first round of questions, the Council could make a selection; narrow down the number of candidates to participate in a second round, or ask all candidates to remain for a second round; or something else.

Ultimately, in order to make a selection, four (4) affirmative votes of the Village Council are required. Christina Forro, Village Clerk, will swear in the selected individual at their earliest convenience.

Attached: Candidate Applications

Village of Kingsley

207 S. Brownson Ave.
P.O. Box 208
Kingsley, MI 49649
(231) 263-7778

APPLICATION FOR BOARD/COMMITTEE

Must be a Kingsley Village resident.

Date of Application: 3/14/24

BOARD/COMMITTEE APPLYING FOR: Civic Center South

Name Greg Chandler

Address 439 Pleasant Valley Rd City, Kingsley St. MI Zip Code 49649 Telephone: (Home) (Work) 231-944-9476

EMPLOYMENT HISTORY: (list most current first)

Employer/Address/Telephone #	Position Held	Employed From/To
<u>Chandler Outdoors</u>	<u>Owner</u>	<u>2013-Current</u>
<u>439 Pleasant Valley Rd</u>		
<u>Kingsley MI 49649</u>		

SERVICE ON OTHER COMMITTEES: Please list other governmental/community boards and committees on which you have served:

None

Please describe your interest in this Board/Committee and how you feel your contribution would benefit same:

I would like to bring my years of lawn care experience to the park. Also my knowledge of regularly maintaining equipment to help keep the park grounds looking it's best.

Return Application To: Kingsley Village Office

Village of Kingsley

207 S. Brownson Ave.
P.O. Box 208
Kingsley, MI 49649
(231) 263-7778

APPLICATION FOR BOARD/COMMITTEE

Must be a Kingsley Village resident.

Date of Application: 3/4/2024

BOARD/COMMITTEE APPLYING FOR: Civic Center South

Name HEATHER BARTELMAY

Address 1668 GRAYS Lane Kingsley 49649
City, St. Zip Code Telephone: (Home) (Work)

EMPLOYMENT HISTORY: (list most current first) 231 342 5800

Employer/Address/Telephone # Position Held Employed From/To

- * Midwestern Broadcasting 2013 - Today 231 947 7675
- Carl Junction, mo Substn teacher 2012-2013
- Back Box Services Boise IDAHO 2010-2012

SERVICE ON OTHER COMMITTEES: Please list other governmental/community boards and committees on which you have served:

- Kingsley School Board
- Kingsley Heritage Days
- A few "unofficial" committees soccer, Project Grad 000

Please describe your interest in this Board/Committee and how you feel your contribution would benefit same:

I live in whispering pines - CCS decisions
Affect me directly

Return Application To: Kingsley Village Office

Draft Resolution



207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

TO: Village Council
COPY:
FROM: Kaitlyn Aldrich, Village Manager
DATE: April 5, 2024
Subject: 2024 Major & Local Chip Seal Projects

This fiscal year, The Village budgeted \$10,000 each for chip seal projects out of the major streets fund and out of the local streets fund. Village staff worked with Wade Trim to determine which streets would be most appropriate for this treatment this spring. We identified Ash and Edwards Street as local streets and Elm and Blair as major streets. However, after learning that Paradise Township and the Road Commission are partnering to repave Kingsley Road, I recommend holding off on spending any local street money until we learn more about our potential cost share for repaving Kingsley Rd north of the railroad tracks.

Elm Street, from Blair Street to M-113 will cost approximately \$4,485 to chip seal. East Blair Street from Spring Street to South Brownson Avenue will cost approximately \$10,335 to chip seal. I recommend that we proceed with chip sealing East Blair Street. I am waiting on a recommendation letter from Wade Trim. As soon as that recommendation is received, I will share it with Council.



207 S. Brownson Ave. P.O. Box 208 Kingsley, MI 49649

TO: Village Council
COPY: Mary Lajko, Village President
FROM: Kaitlyn Aldrich, Village Manager
DATE: April 5, 2024

Subject: 2024 MML Wage Study Results
Wage Adjustment Discussion
Department of Public Works

This time last year we used the 2022/23 Statewide Pay and Benefits Survey to overhaul the Clerk and Treasurer pay structures as the survey results indicated their wages were outdated. With the information available at the time, I believed that the DPW Laborer pay rate was competitive. After further review, it has become apparent that the job description of “public works laborer” doesn’t capture the breadth of responsibilities and licenses we require our laborers to maintain.

Our DPW laborers have a mixed role from the perception of the wage study: they are public works laborers and water/sewer systems workers. A Public Works Maintenance Worker is defined as an entry level public works position assigned to perform a wide range of general labor and semi-skilled tasks in support of public works operations. Maintains and operates power equipment under the direction of more experienced staff.

Avg actual pay	21.58
Avg minimum	20.34
Avg maximum	24.98

Water/Sewer System Worker participates in construction, repair and maintenance work related to water distribution and wastewater collection systems.

Avg Actual Pay	22.88
Avg Minimum	22.09
Avg Maximum	26.83

I have reviewed the 2023/24 Statewide Pay and Benefits Survey results that were made available to us last month. The Michigan Municipal League conducts this wage and salary survey for the benefit of member communities, and it is intended to be used by

management employees, their designees, or elected officials working on behalf of member communities for official City/Village/Township business. I filtered the survey data to communities with a population size of 500-5,000.

To retain staff and attract future talent, I am recommending immediate pay increases, including a one-time retroactive lump sum payment for our current staff for absorbing additional responsibilities beginning December 1st, 2023. My suggestions are as follows and are within the DPW approved budget for 2024/25:

Mr. Fenton currently makes \$22.53/hour. Mr. Fenton has served the Village for almost ten years and for the last four months has served as the interim DPW Supervisor. Mr. Fenton came to the Village with DPW experience. He maintains all of the licensing required for his position. I am recommending his hourly rate increase to \$26.53/hour, effective December 1, 2023, with a one-time lump sum payment to be paid by April 12, 2024 for the difference in pay for the hours worked between December 1, 2023 – April 5, 2024.

Mr. Weaver presently makes \$22.38/hour. Mr. Weaver has served the Village for almost fifteen years and also came to the Village with experience related to his position. Mr. Weaver maintains one of two water licenses and his CDL. I am recommending his hourly rate increase to \$26.38/hour, effective December 1, 2023, with a one-time lump sum payment to be paid by April 12, 2024 for the difference in pay for the hours worked between December 1, 2023 – April 5, 2024.

The Village has made significant strides in the last year to implement competitive wages and offer a competitive, well-rounded benefits package for current and future talent. These changes have not gone unnoticed by staff and are appreciated. Parker Harvey is working on our employee handbook, I am working on updating the job descriptions for our DPW laborers, and the last item I would like to tackle regarding employee matters is introducing a pay scale for every position. This pay scale will be adopted by Council, it will be public with the job posting, and will eliminate the need for Council to overhaul wages or consider routine pay raises in the future. Thank you for your attention to this matter.

Attached: DPW Laborer Results

Water/Sewer System Worker

Participates in construction, repair and maintenance work related to water distribution and wastewater collection systems.

municipality	county	population	minimum	maximum	actualpay
Farwell	Clare	880	20.67	28.61	
Baroda	Berrien	875			16.35
Mackinaw City	Emmet	846			25.18
Caspian	Iron	805	23.36	23.94	23.94
Suttons Bay	Leelanau	613	22	28.3	28.3
Gibraltar	Wayne	4,997			
Coopersville	Ottawa	4,828			20
South Haven	Van Buren	3,964	22.77	26.9	
Clare	Clare	3,254	17.88	24.75	24.75
Fowlerville	Livingston	2,951	19.98	27.92	27.92
Ithaca	Gratiot	2,853	18.24	25.92	21.61
Pinckney	Livingston	2,415	21.22	32.34	
Charlevoix	Charlevoix	2,348	29.58	30.33	
Munising	Alger	1,986	24.71	25.71	
Tawas City	Iosco	1,834	22.67	27.33	
Fennville	Allegan	1,745			24.71
Elk Rapids	Antrim	1,529			23.54
Birch Run	Saginaw	1,525	24.16	25.16	
Brooklyn	Jackson	1,313	19	23	
Bellevue	Eaton	1,308			17
Brown City	Sanilac	1,302			18
Frankfort	Benzie	1,252			26.18
Pigeon	Huron	1,222	23.06	25.44	
Concord	Jackson	1,085	0.01	0.02	

Average Actual Pay 22.88

Avg Minimum 22.09

Avg Maximum 26.83

	TOTAL EQUIPMENTS	\$59,217.54
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	MAJOR STREET	\$205,607.77
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	LOCAL STREET	\$169,750.57
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	LIBRARY/OFFICE	
**	L/O USRDA B&I	\$24,703.02
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	OIL & GAS TRUST FUND	TOTAL OIL & GAS
**	ASSETS & PRINCIPLE	\$1,018,080.23
	INCOME CASH	\$888,850.22
		\$129,230.01
<hr/>		
	TOTAL ALL ACCOUNTS	\$3,299,012.66
**	RESTRICTED FUNDS	\$1,429,871.89
	TOTAL AVAILABLE FUNDS	\$1,869,140.77

		Bills presented for approval and payment			
		4/9/2024			
GENERAL					
	Parker Harvey	Legal Matters/Medical Ins.	\$ 1,980.00		
	Wade Trim	Meetings	\$ 182.92		
	MML	DPW Job Posting	\$ 150.00		
	Networks Northwest	Master Plan Rewrite	\$ 10,350.00		
	Networks Northwest	Parks & Rec Master Plan	\$ 3,600.00		
	Americal Legal	Ordinance on Website 2024-2025	\$ 550.00		
				TOTAL	\$ 16,812.92
WATER					
	Mika Meyers	Water Service to Golf Course	\$ 231.00		
	Wade Trim	Water Service Replacement	\$ 6,293.72		
	Wade Trim	4-inch Water Main Replacement	\$ 17,890.35		
				TOTAL	\$ 24,415.07
SEWER					
	Mika Meyers	GTCRC Water/Sewer Extension	\$ 231.00		
	Wade Trim	GTCRC Water/Sewer Extension	\$ 4,055.05		
	Wade Trim	Pump replacement/Lift Station	\$ 2,505.66		
				TOTAL	\$ 6,791.71
EQUIP					
				TOTAL	\$ -
MAJOR					
	Wade Trim	Chip Seal Potential Project	\$ 1,071.87		
				TOTAL	\$ 1,071.87
LOCAL					
				TOTAL	
				GRAND TOTAL	\$ 49,091.57

	Credit Card Transactions			
	For Council April 9th, 2024			
		Bill		
Elan (VISA)	Company	to	Item	Price
	Discount Tires	E	Tires for truck #2 (Weaver)	\$ 1,131.60
	AIS Construction	E	Hydraulic Repair of Plow Truck #14	\$ 1,739.98
	Home Depot	E	Imp wrench/battery/bath repairs	\$ 288.43
	Ferguson	G	Flush Valve (Office bath repair)	\$ 45.18
	EGLE	W	Training (Fenton)	\$ 225.00
	Hampton Inn	W	Lodging for Training (Fenton)	\$ 325.16
	Courtyard Inn	W	Lodging for Training (Fenton)	\$ 214.78
	MSU	G	Gov't Essentials Webinar (Forro)	\$ 50.00
	Staples	G	Office Supplies/Paper products	\$ 166.85
			Total	\$ 4,186.98
	Credit from March	G	Parking Fee credit Courtyard Inn	\$ (26.00)
				\$ 4,160.98
		Bill		
Menards		to	Item	Price
		S	Triger nozzle/Washers/Hex nuts	\$ 30.21
		M/L	Pothole Patch	\$ 152.26
		G	Wall anchor for office bath	\$ 3.16
			Total	\$ 185.63